



Attendance & Punctuality

The school gates are open between 8.45am and 8.55am.

Any children who arrive between 8.55am-9.20am will be marked as late.

Any children arriving after 9.20am will receive an unauthorised absence mark.

If we do not hear from you, we will try to contact you by telephone. Absences with no valid reason will be marked as unauthorised.

If we can't make contact with you a member of school staff may visit your house.

It is easy to inform the office of an absence.

Phone: 01529 421676



Email:

enquiries@helpringhamprimaryacademy.net

Parent App: send a message

Sickness & Diarrhoea

Your child should be absence for 48 hours from the last bout of sickness or diarrhoea. This is to limit the bug spreading.



Term Time Holidays

Term time holidays will not be authorised. You must put any requests in writing to the office email address at least one week before.

School Attendance Panel Meetings

95%+	Expected Attendance - Keep it up!
90%-94.9%	At risk of Persistent Absence Absence will be monitored by school
80%-89.9%	Persistent Absence Attendance will be <u>monitored</u> and you may be invited into school to discuss any support needed to improve your child's attendance.
51%-79.9%	At risk of Severe Absence Attendance will be <u>monitored</u> and you may be invited into school to discuss any support needed to improve your child's attendance.
0-50%	Severe Absence School Attendance Panel meetings to discuss what additional support is needed to rapidly improve your child's attendance.

Every child should have an attendance of 95% or above. Just 6 days absence in a school year will cause the attendance to drop below this.

Attendance will be monitored and the appropriate action taken to help a child's school attendance improve.